

# FBLA Chapter Certification Form

Tennessee Career and Technical Student Organizations (CTSOs)

**SCHOOL NAME:** \_\_\_\_\_

**ADVISER NAME:** \_\_\_\_\_

This form is required in order to participate in Tennessee FBLA State Leadership Conference activities including, but not limited to, general sessions, workshops, competitions, and other activities. One form needs to be completed per school.

**If the Chapter Certification Form is not received by the deadline, chapters may not participate in FBLA activities until the form is received.**

All attendees representing my chapter have read and understood the following documents:

- [Conference Guide](#)
- [Code of Conduct](#)

All attendees representing my chapter have completed the following documents and turned them in to their Chapter Advisor:

- [Multiple Release Form](#)
- [COVID-19 Release Form](#)

We certify that all staff and/or chaperones provided by the school district and attending the conference are approved by the school and school district. An advisor or chaperone will remain on-site with our students for the duration of SLC.

Our chapter has an emergency plan. This plan has been communicated with attending officers, advisers, and chaperones as well as with school administration.

\_\_\_\_\_  
Adviser Printed Name

\_\_\_\_\_  
Adviser Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Administrator Printed Name

\_\_\_\_\_  
School Administrator Signature

\_\_\_\_\_  
Date